

Vermont State Workforce Development Board
Full Board Meeting Agenda
December 8, 2016, 12:30 – 4:00 pm
Capitol Plaza Hotel, Montpelier, VT

12:30 – 1:00 pm	Sign-In, coffee, and tea
1:00 – 1:10 pm	Greetings, overview of the meeting, and introductions by Chair Frank Cioffi.
1:10 – 1:15 pm	Review and vote on the Minutes of the September 27, 2016 meeting
1:15 – 2:00 pm	Selection of the One-Stop Operator. Discussion while in Executive Session.
2:00 – 2:10 pm	Short break
2:10 – 4:00 pm	Board discussion of priorities and initiatives.

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Board members in attendance: Frank Cioffi, Jen Kimmich, Don George (represented by Connie Warren), Rep. Kathleen Keenan, Brian Kerns, Geoff Glaspie, Judy Geiger, Rep. Tristan Toleno, Dennis Labounty, Tom Longstreth, Joyce Judy, Jeb Spaulding (represented by Tricia Coates), Grant Spates, Amanda Beraldi, Mayor Chris Louras, Nate Beach, Ellen Kahler (represented by Erica Campbell), Mike Lane, Gerry Ghazi, Dean Stearns, David Wheel, Scott Johnstone, Dick Marron, Paul Biebel, Greg Maguire, Secretary Rebecca Holcombe, Eileen Illuzzi, Diane Dalmasse, Commissioner Joan Goldstein, Commissioner Lisa Menard, Rose Lucenti, Commissioner Annie Noonan, and Pixie Loomis

Board members in attendance by phone: Jostein Solheim, Lynn Vera, Kiersten Bourgeois, Janette Bombardier, Lucy Leriche, Chris Loso, Steve Marsh, Tom Torti, Melissa Hersh, Jeff Wimette, and Andy Pallito

Governor's and State Agency & Department staff in attendance: Dep. Commissioner Maureen Tivnan, Suzanne Wagner, Danielle Kane, Mat Barewicz, Jason Boss, and Michele Kupersmith

Guests in attendance: Linda Tarver, Michelle Tarryk, Kathy Lavoie, Seth Bowden, Dave Biebel, Rep. Jean O'Sullivan, Ian Davis, Pam Mackenzie, Lisa Ventriss, and Heather Bouchey

Chair Frank Cioffi called to order the regular meeting of the Vermont State Workforce Development Board at 1:11 pm.

New Business:

- a) The meeting was called consider the Operating Committee's recommendation to the full SWDB to select the Vermont Department of Labor as the successful vendor for the One-Stop Operator contract, and to discuss SWDB priorities and initiatives.
- b) Minutes: Motion to accept the minutes of the September 27, 2016 SWDB meeting with the addition of Jen Kimmich as member present was made by Pixie Loomis and seconded by Tom Longstreth. The motion was voted on and approved unanimously.
- c) One-Stop Operator contract: Motion to enter into Executive Session pursuant to 1 VSA § 313 was made by Eileen Illuzzi and seconded by Gerry Ghazi, as the discussion would involve confidential information and premature general public knowledge that would clearly place the public body or person involved at substantial disadvantage. Chairman Frank Cioffi called the vote. Yes: unanimous; No: none.
- d) Chairman Frank Cioffi announced that he had been given a list of individual Board members who would be recusing themselves from all matters involving the selection of the One-Stop Operator, and that those individuals, plus all others who were not SWDB members, would exit the room. While those names were not announced, they included: Diane Dalmasse; Joan Goldstein; Lisa Menard; Joan Goldstein; Lucy Leriche; Andy Pallito; Annie Noonan; Rose Lucenti; and Rebecca Holcombe. These individuals participated in the meeting only at the very beginning and through the vote on the minutes, and did not return until after the full Board voted on the One-Stop Operator selection.
- e) The Board went into Executive Session; the Board came out of Executive Session.
- f) Motion to award the One-Stop Operator contract to the Vermont Department of Labor was made by Eileen Illuzzi and seconded by Dennis Labounty. The motion was voted on and approved unanimously.
- g) All those who had been conflicted out of the One-Stop Operator vote were invited to return to the meeting.
- h) Motion to endorse the Vermont Business Roundtable Talent Pipeline Management initiative was made by Greg Maguire and seconded by Annie Noonan. The motion was voted on and approved unanimously.
- i) Seth Bowden of the Greater Burlington Industrial Corporation (GBIC) led the Board through a discussion of the list of high level priorities generated at the September 27, 2016 SWDB meeting. After an engaged discussion, the decision was

made for staff to collect the ideas presented at this meeting, and the Chair and the Operating Committee would generate a plan for how to advance the process to the next step.

For the full A/V recording of the meeting:

<https://www.youtube.com/watch?v=Jv129jKv9lo&list=PLYV6NGVqglqhqqNxFDHGP9DJigX76lgIxj>

j) The meeting was adjourned at 3:14 pm

Respectfully submitted: Michele Kupersmith _____