

**Vermont State Workforce Investment Board**  
**Full Board Meeting Agenda**  
**September 30, 2015, 12:30 pm – 4:00 pm**  
**Capitol Plaza Hotel, Montpelier, VT**

12:30 – 1:00: Sign-in and coffee

1:00 – 4:00: Meeting

- Welcome and meeting agenda by Board Chair, Frank Cioffi and Workforce Education and Training Coordinator, Michele Kupersmith.
- Approval of prior meeting minutes.
- Mat Barewicz, Vermont Department of Labor, Economic & Labor Market Information Chief.
- Speaker, Jennifer Freeman, Jobs for the Future. Presentation and discussion.
- Break.
- The Role of the SWIB under WIOA, One Stop Administrator MOU, and Complaint & Grievance Procedure Policy.
- The Workforce Education and Training Inventory, Status update.
- Wrap-up.

**Vermont State Workforce Investment Board  
Full Board Meeting Minutes  
September 30, 2015  
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Capitol Plaza Hotel, Montpelier, VT**

**Board members in attendance:** Dean Stearns; Grant Spates; George Sabol; Lynn Vera; Eileen Illuzzi; Amanda Beraldi; Gerry Ghazi; Pat Elmer; Representative Kathie Keenan; Pixie Loomis; Scott Giles; Kent Eldridge; Jen Kimmich; Robert Bridges; Janette Bombardier; Steve Marsh; Gregory Maguire; Jeb Spaulding; Sean Woodroffe; Dennis LaBounty; Commissioner Annie Noonan; Chair, Frank Cioffi; President Joyce Judy; Senator Kevin Mullin; Chris Loso; Commissioner Joan Goldstein; Secretary Pat Moulton; Tom Longstreth; Tom Alderman.

**Governor's and State Agency & Department staff in attendance:** Michele Kupersmith; Jason Boss; Suzanne Wagner; Sally Girard; Cindy Robillard; Jane Fortin; Mat Barewicz; Kevin Stapleton

**Guests in attendance:** Jennifer Freeman

**Documents Distributed:** Agenda; Draft MOU Between Vermont Department of Labor and Vermont State Workforce Development Board; and Draft Meeting Minutes for December 3, 2014, February 12, 2015, and May 19, 2015

**The Meeting:**

YouTube Links for the September 30, 2015 meeting:

<https://www.youtube.com/playlist?list=PLYV6NGVqglqhjki4lf6xpytmTEv-evLnB>

This link will play the whole meeting starting with Part 1:

<https://www.youtube.com/watch?v=d-eyi4e0Jio&list=PLYV6NGVqglqhjki4lf6xpytmTEv-evLnB>

Individual links to sections:

Opening: <https://www.youtube.com/watch?v=d-eyi4e0Jio>

LMI: <https://www.youtube.com/watch?v=DGKYyjSxIs8>

JFF: <https://www.youtube.com/watch?v=3WO5ZVhX5lo>

WIOA+Closing: <https://www.youtube.com/watch?v=ybIc6Q70KQY>

Michele Kupersmith reviewed where the Board's attention is to be placed in this meeting: career pathways; making learning rigorous and relevant and learners ready; and focus on the continuum of grades 9-14.

Matt Barewicz, Chief, Labor Market & Information Division presented. See YouTube link noted above.

Jennifer Freeman of Jobs for the Future presented. See YouTube link noted above.

Commissioner Annie Noonan introduced Linda Tarver of the U.S. Department of Labor and reviewed the Workforce Innovation and Opportunity Act (WIOA) and discussed the required MOU regarding the One Stops and the State Plan.

Board Chair Frank Cioffi led a discussion about creating a SWIB workgroup to examine the draft MOU regarding the One Stops and report back to the full Board.

The meeting closed at 4:00 p.m.

Respectfully submitted,

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Michele Kupersmith, Liaison,  
Vermont State Workforce Investment Board